

Employment Notification: SRCMUJ/Advt/Temp.App/01/2024 ; Dated: 21/06/2024

Sadhu Ram Chand Murmu University of Jhargram invites applications from eligible Indian Nationals for filling up the following contractual posts (Full time) on purely temporary basis:

1. REGISTRAR:

1 (One) Post [Contractual (Full time) purely on temporary basis]

Consolidated Pay: Negotiable

Age: Preferably less than 65 years

a. Essential Qualification

i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.

ii. At least 15 years of experience as Sr. Lecturer/ Reader/ Assistant Professor in the AGP of Rs. 7000/- and above or with 8 year's of service in the AGP of RS. 8000/- and above including as Associate Professor along with experience in educational administration in Academic Institutions like University, or in an institute of higher learning of which 5 (five) years must be in a University or in an Institute of Post Graduate Study.

OR

Comparable experience in research establishments and other institutions of higher learning.

OR

15 (Fifteen) years administrative experience, of which 8 years shall be as Deputy Registrar or equivalent post.

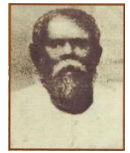
iii. Age not less than 40 years. Relaxable in the case of exceptionally qualified candidate.

b. Desirable Qualification

i. A Doctorate Degree or published research work of merit.

OR

ii. High level of administrative experience in a Government or Quasi Government organisation or a good background in administration and management in senior position.



2. CONTROLLER OF EXAMINATIONS:

1 (One) Post [Contractual (Full time) purely on temporary basis]

Consolidated Pay: Negotiable

Age: Preferably less than 65 years

a. Essential Qualification

i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.

ii. At least 15 years of experience as Sr. Lecturer/ Reader/ Assistant Professor in the AGP of Rs. 7000/- and above or with 8 year's of service in the AGP of RS. 8000/- and above including as Associate Professor along with experience in educational administration in Academic Institutions like University, or in an institute of higher learning of which 5 (five) years must be in a University or in an Institute of Post Graduate Study.

OR

Comparable experience in research establishments and other institutions of higher learning.

OR

15 (Fifteen) years administrative experience, of which 8 years shall be as Deputy Registrar or equivalent post.

iii. Age not less than 40 years. Relaxable in the case of exceptionally qualified candidate.

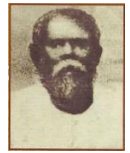
b. Desirable Qualification

i. A Doctorate Degree or published research work of merit.

OR

ii. High level of administrative experience in a Government or Quasi Government organisation or a good background in administration and management in senior position.

iii. For the Post of Controller of Examination, it is essential to have experience in conduction of examinations either in institution of higher learning or in Service Commissions.



3. DEVELOPMENT OFFICER:

1 (One) Post [Contractual (Full time) purely on temporary basis]

Consolidated Pay: Negotiable

Age: Preferably less than 65 years

a. Essential Qualification

(i) Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.

(ii) At least 10 years' experience in a position involving supervision, control and planning of administration of Colleges, Universities/ Institutes of Higher Learning or Government or Quasi Government organisation.

(iii) Age not below 35 years. Relaxable in the case of exceptionally qualified candidates.

b. Desirable Qualification

(i) A Doctorate or published work of high standard

(ii) Experience of at least 7 years in University or in Post Graduate Research organisation as Assistant Registrar or equivalent post. In that case, records of performance will be examined.

4. SECRETARY, FACULTY COUNCILS FOR POST-GRADUATE STUDIES:

1 (One) Post [Contractual (Full time) purely on temporary basis]

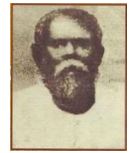
Consolidated Pay: Negotiable

Age: Preferably less than 65 years

a. Essential Qualification

i. Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.

ii. At least 10 years of experience as Lecturer/ Assistant Professor in the AGP of Rs. 6000/- and above with experience in educational administration in Academic Institutions like University,



Research Establishment and/or in an institute of higher learning of which 5 (five) years must be in a University or in an Institute of Post Graduate Study.

OR

Comparable experience in research establishments and other institutions of higher learning.

OR

10 (ten) years' administrative experience, of which 5 years shall be as Assistant Registrar or equivalent post.

iii. Age not less than 35 years. Relaxable in case of exceptionally qualified candidates.

b. Desirable Qualification

i. A Doctorate Degree or published papers of high standard.

OR

ii. Experience of at least 10 years in a fairly senior position in any academic institutions like a College or a University or a research organization.

General Instructions:

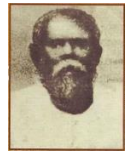
1. A Detailed Bio-Data in all aspects along with all supporting documents should be sent to The Hon'ble Vice- Chancellor, Sadhu Ram Chand Murmu University of Jhargram, Office at: Jitusol, Jhargram, West Bengal -721514, latest by **08.07.2024**. The University will not be responsible for any postal delay. Besides, copy of application along with all attachments as a single PDF is to be sent to tempapp2024srcmuj@gmail.com through email.
2. Initially the appointments will be made for a period of 06 (six) months. Based on the performance they may be extended further.
3. Persons employed in Government/Semi Government Organizations/Autonomous Bodies should submit their application through proper channel. They may, however, send an advance copy of the application. Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' from present employer during the time of interview. However, they should submit an undertaking to that effect. Direct application from such candidates will not be entertained.



Sadhu Ram Chand Murmu University of Jhargram

Jitusol, Jhargram-721514, West Bengal, India

Web: www.srcmujhargram.ac.in



4. Age relaxation for SC/ST/OBCs and Persons with Disabilities (PWD) is applicable as per Government norms.
5. Candidates should submit their SC/ST/OBC/Disability Certificate issued by Competent Authority in the prescribed format along with the application in support of their claim.
6. Qualification of Masters degree may be relaxed in case of candidates with at least 7 (seven) years experience as Superintendent or its equivalent post in a University. In such case the performance records of such candidates for 7 (seven) years will also be examined.
7. The University reserves the right to relax experience in exceptional cases, or in the case of persons already holding analogous positions in a University or Research Institution.
8. The University reserves the right of rejecting any or all the applications without assigning any reasons thereof.
9. Candidates applying for more than one post should apply separately for each post.
10. Mere eligibility will not vest any right on any candidate for being called for interview. The decision of the University in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection/interview. Canvassing in any manner would entail disqualification of the candidature.
11. Incomplete applications or applications without attested copies of certificates or received after the last date are liable to be rejected. The University reserves the right to conduct the written /screening test, if the number of applicant is large for a particular post.
12. No Travelling Allowance will be provided on the day of interview
13. NO INTERIM ENQUIRIES WILL BE ENTERTAINED.

**Sd/-
Vice-Chancellor**

Sadhu Ram Chand Murmu University of Jhargram