



Sadhu Ram Chand Murmu University of Jhargram

Jhargram, West Bengal, India

Jitusol, Jhargram, -721514, West Bengal, India

Phone: +913221 291031, Email: registrarsrcmuj@gmail.com; Website: www.srcmujhargram.ac.in



Ref. No.: SRCMUJ/Reg./Tender/Canteen/03/2024

Date: 30th July, 2024

TENDER NOTICE

Sealed quotations are invited from the bonafide, reputed, reliable, experienced Organizations /Agencies/S.H.G. for operation and management of the University Canteens in the 2nd and 3rd floor of its Administrative-cum-Academic Block, Guest House and Girls' Hostel of its campus at Jitusol.

The Tender Details and the Application Format is available in the University Website: www.srcmujhargram.ac.in. The last date of submission of tender is 13th August, 2024, up to 1.00 pm.



Registrar (Officiating)

Sadhu Ram Chand Murmu University of Jhargram

Registrar (Officiating)
Sadhu Ram Chand Murmu
University of Jhargram
Jhargram, West Bengal



Information brochure for the service provider in operation and management of University Canteen

Sadhu Ram Chand Murmu University of Jhargram wishes to operate the following Canteens in its Campus at Jitusol, Jhargram:

Sl. No.	Canteen Location	Targeted Consumer	Type of food / drinks	Provisions for Canteen	Time of operation
1	Administrative & Academic Block – 3 rd Floor	Students attending classes, office staff, etc.	<ul style="list-style-type: none">• Tea, Coffee,• Cold drinks, mineral water,• packed and branded tiffin's (biscuits, cakes, dalmut, chips etc.)• hot cooked light snacks (Roti, Luchi, Ghugni, Rolls, Chowmein, omlet, boiled eggs, etc)• Packed pre-cooked lunch in small quantity having prior specific orders	A Counter showcasing the products and for food delivery and cash counter to be maintained. No provision for base kitchen. The operator will have to arrange their own gas stove, gas, fridge, etc. for arranging hot foods and cold drinks.	Morning 10.00 AM to 6.00 PM on working days
2	Administrative & Academic Block – 2 nd Floor	Officers of the University, Professors and Teachers, visiting official guests,	<ul style="list-style-type: none">• Tea, Coffee,• Cold drinks, mineral water,• packed and branded tiffin's (biscuits, cakes, dalmut, Chips etc.)• hot cooked light snacks (Roti, Luchi, Ghugni, Rolls, Chowmein, omlet, boiled eggs, etc)• Packed pre-cooked lunch in small quantity having prior specific orders	A Counter showcasing the products and for food delivery and cash counter to be maintained. No provision for base kitchen or any type of cooking. The tenderer may arrange hot foods and cold drinks, from the 3 rd floor facility.	Morning 10.00 AM to 6.00 PM on working days



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3	Guest House	Guests residing in the Guest House (16 seats), Official Guests and Officials of the University with prior notices.	<ul style="list-style-type: none">• Tea, Coffee,• Cold drinks, mineral water,• Breakfast• Lunch• Tiffin's – snacks• Dinner	A big kitchen – to serve as base kitchen is in place. Well-furnished Dining Room will be provided by the University.	24 hours, round the clock – even on holidays and Sundays, depending on the Guest House occupancy.
4	Girls' Hostel	Girls' Students residents of the hostel and their authorized girls' student guests	<ul style="list-style-type: none">• Morning Tea• Breakfast• Lunch• Tiffin's – evening snacks• Dinner	A big kitchen is in place. Furnished Dining Room will be provided by the University.	24 hours, round the clock – even on holidays and Sundays, depending upon occupancy.

Sealed tenders are invited from the bona fide, reputed, reliable, experienced Organizations / Agencies for operation and management of the University Canteens in the 2nd and 3rd floor of its Administrative–cum–Academic Block, Guest House and Girls' Hostel of its campus at Jitusol, Jhargram.

The last date of submission of tender is 13th August, 2024 up to 1.00 pm. The tenders will be opened on the same day at 2.00 pm.



Terms & Conditions

1. The engagement would initially be for 1 (one) year, subject to further renewal purely on the basis of the evaluation of the performance and feedback from the students, professors, officials and the visitors of the University.
2. SRCMUJ will not charge the engaged operator for the space, furniture, water and electricity used by them for operation of the canteens.
3. Preference will be given to the Organizations/Agencies having support of the members or their resource persons having experience to run the Canteen / Restaurant / Hotel of similar activities.
4. Basic food items like Toast, Bread, Egg, Fruits like Banana, Chapatti, Chop, Alurdam, Ghugni, Luchi, Chowmin, Tea, Coffee, Sweets along with the other items of users' / students' choice will have to be served at the rate not exceeding the approved / agreed price.
5. The engaged operator shall be responsible for engaging adequate number of trained / semi-trained manpower required for providing good level of Canteen services in University Campus.
6. The employees of the engaged operator should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases. They should be properly and cleanly dressed, well behaved and free from any harmful addiction.
7. The engaged operator will, prior to the commencement of the operation of contract, make available to the University the particulars of all the employees who will be deployed at the University's premises for running the Canteen. Such particulars, inter alia, should include age / date of birth, permanent address (Aadhaar's), police verification report and profile of the health status of the employees include photographs of the staff so engaged.
8. The engaged operator shall ensure proper discipline among his / her worker's and further ensure that they do not indulge in any unlawful activity.
9. Employment of child labour is strictly prohibited under the law. Therefore, the engaged operator will not employ any child labour.
10. The engaged operator shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place, dining hall and surroundings etc.
11. The engaged operator shall be personally responsible for conduct and behavior of his staff and any loss or damage to University's moveable or immovable property due to the conduct of the engaged operator's staff shall be made good by the engaged operator. If it is found that



- the conduct or efficiency of any person employed by the engaged operator is unsatisfactory, the engaged operator shall have to remove the concerned person and engage a new person within 48 hours of intimation by the University. The decision of the University's designated officer in this regard shall be final and binding on the engaged operator.
12. The engaged operator shall not appoint any sub-engaged operator to carry out his obligations under the contract.
 13. The University reserves the right to appoint officers / officials to inspect the quality of raw material, food and other items prepared and sold in the Canteen. Any defect(s) pointed out by such officers / officials during their visits shall be properly attended to by the engaged operator.
 14. The engaged operator shall get the prices of all items agreed and approved by the University and no changes, whatsoever shall be made without prior written approval of the University.
 15. The engaged operator will use only branded raw material for preparation of items.
 16. Storing / supply / sale and consumption of drugs, alcoholic drinks, cigarettes or any other items of intoxication are strictly prohibited in the University's campus, including Canteen. Any breach of such restrictions by the Canteen engaged operator will attract deterrent action against the engaged operator as per statutory norms.
 17. The engaged operator is advised to maintain the highest quality at the minimum possible prices so as to attract the maximum number of Students / hostellers / University personnel to avail Canteen services.
 18. The Engaged operator will bring his own tools, cookers, hot boxes, steam boxes, trolleys, equipment, cooking gas, utensils, plates, jugs etc. in sufficient quantity as needed to maintain the Canteen services in addition to what is provided for by the University.
 19. The Engaged operator shall not use the Canteen premises for any other activity except for the purpose for which it has been provided for.
 20. The contract can be terminated by either party, i.e. the University or the engaged operator, after giving three-months' notice to the other party extendable by mutual agreement till alternate arrangements are made. However, the University reserves the right to terminate the contract without giving any notice in case the engaged operator commits breach of any of the terms of the contract. University's decision in such a situation shall be final and shall be accepted by the engaged operator without any objection or resistance.



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21. On termination of the contract, the engaged operator will hand over all the equipment's / furniture / articles etc., supplied by the University, in good working condition, back to the University.
22. Last date of submission of Tender form is 13th August, 2024.

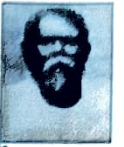


Dr. Debnarayan Roy, WBSES

Registrar (Officiating)

Sadhu Ram Chand Murmu University of Jhargram

Registrar (Officiating)
Sadhu Ram Chand Murmu
University of Jhargram
Jhargram, West Bengal



Application Form

1.	NAME OF THE Organization/Agency	:	
2.	COMPLETE ADDRESS OF THE Organization/Agency AND CONTACT DETAILS	:	
	Contact Phone No(s)	:	(1)
			(2)
			(3)
	Email Address:		
4.	NAME OF THE CONTACT PERSON (MEMBER)	:	
	DESIGNATION OF THE CONTACT PERSON IN THE Organization/Agency.	:	
5.	DETAILS OF THE BANK ACCOUNT MAINTAINED BY THE Organization/Agency.	:	BANK:
			Branch:
			IFS Code:
			Account number:
			Type of Account:
6.	BANK BALANCE AS ON 29 th February 2024	:	
7.	EXPERIENCE OF THE Organization/Agency IN SIMILAR ACTIVITIES, IF ANY	:	
8.	ENROLMENT NUMBER WITH ANY AUTHORITY, IF ANY – WITH THE NAME OF THE AUTHORITY	:	
9.	REGISTRATION NUMBER, IF ANY WITH	:	



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	THE NAME OF THE REGISTERING AUTHORITY		
10.	PAN & GST NUMBER	:	

Sign & Seal of the Tenderer

Financial bid

Sl. No	Items	Rate per unit (Rs.)	Rate in terms of MRP ** (in case of branded items)
	Tea/Coffee/Cold Drinks/Mineral water		
1	One cup tea (Ready- made)-125ml		
2	One cup coffee (Ready- made)-125ml		
3	a) Mineral Water (any brand, size/weight)-1Ltr		
	b) Mineral Water (any brand, size/weight)-500 gm		
4	Cold drinks (any brand, size/weight)		
5	a) Lassi (Branded)		
	b) Lassi (hand- made)		
6	Biscuits (Packet – branded)		
	Snacks		
7	a) Toast 4 pieces (butter)		
	b) Toast 4 pieces (jam/jelly)		
	c) Toast 4 pieces with Omlet		
8	a) One plate vegetable chowmein		
	b) One plate Egg chowmein		
	c) One plate Chicken chowmein		
9	One plate parota with aloor dam		
10	One plate 4 pieces Luchi with aloor dam		



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Lunch & Dinner (Guest House)			
1	Rice(250gm), Dal, Salad, Bhaji, Mixed Curry/ Aloo-patal/ Aloo-Gobi/ Aloo posto /Seasonal Vegetable, Chatni, Dahi/Papad.		
2	Rice(250gm), Dal, Salad, Bhaji, Mixed Curry/ Aloo-patal/ Aloo-Gobi/ Aloo posto /Seasonal Vegetable, Egg Curry (Single), Chatni, Dahi/Papad.		
	Rice(250gm), Dal, Salad, Bhaji, Mixed Curry/ Aloo-patal/ Aloo-Gobi/ Aloo posto /Seasonal Vegetable, Fish(75gm), Chatni, Dahi/Papad.		
3	Rice(250gm), Dal, Salad, Bhaji, Mixed Curry/ Aloo-patal/ Aloo-Gobi/ Aloo posto/ Seasonal Vegetable, Chicken(100gm), Chatni, Dahi/Papad.		
4	4 pieces Roti (33 gm/ per roti), Dal, Salad, Bhaji, Mixed Curry/ Aloo- patal/ Aloo-Gobi/ Aloo posto/ Seasonal Vegetable, Fish(75gm), Sweets		
5	4 pieces Roti (33 gm/ per roti), Dal, Salad, Bhaji, Mixed Curry/ Aloo- patal/ Aloo-Gobi/ Aloo posto/ Seasonal Vegetable, Chicken(100gm), Sweets		
Lunch & Dinner (Hostel)			
1	Rice(250gm)/ 4 pieces Roti (33 gm/ per roti), Dal, Bhaji, Mixed Curry/ Aloo- patal/ Aloo-Gobi/ Aloo posto /Seasonal Vegetable.		
2	Rice(250gm)/ 4 pieces Roti (33 gm/ per roti), Dal, Bhaji, Mixed Curry/ Aloo- patal/ Aloo-Gobi/ Aloo posto /Seasonal Vegetable, Fish(75gm).		
3	Rice(250gm)/ 4 pieces Roti (33 gm/ per roti), Dal, Bhaji, Mixed Curry/ Aloo- patal/ Aloo-Gobi/ Aloo posto /Seasonal Vegetable, Egg Curry (Single).		
4	Rice(250gm)/ 4 pieces Roti (33 gm/ per roti), Dal, Bhaji, Mixed Curry/ Aloo- patal/ Aloo-Gobi/ Aloo posto/ Seasonal Vegetable, Chicken(100gm).		



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** The rates in case of branded items are to be quoted as follows:

- (a) if the printed MRP is Rs 10.00 and the operator wants to quote at Rs. 10.00, he should write 100%
- (b) if the printed MRP is Rs 10.00 and the operator wants to quote at Rs. 11.00, he should write 10% above MRP.
- (c) if the printed MRP is Rs 10.00 and the operator wants to quote at Rs. 9.00, he should write 10% below MRP.

Sign & Seal of the Tenderer