

2023
SRCMUJ
2nd Semester Examination
M.A.
English
ENG-C201

Language and Communicative Skills

Full Marks: 40

Time: 2 Hours

The figures in the margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

- 1. Answer any four of the following questions:** **2x4**
 - a. The classroom communication should essentially be: (a) One-way (b) Two-way (c) Silent (d) Internet-based
 - b. What are encoding and decoding?
 - c. What are Mind maps?
 - d. What are the full forms of GD and CV?
 - e. What are the differences between listening and hearing?
 - f. What do you understand by Memo?
- 2. Answer any five of the following questions:** **4x5**
 - a. What is a feedback?
 - b. Define physical and psychological barriers to communication with examples.
 - c. What are the functions of non-verbal communication?
 - d. What qualities should be developed for an impressive employment interview?
 - e. Discuss the benefits of effective listening.
 - f. What may the potential barriers to effective listening?
 - g. What are the common Do's and Don't's at a job interview?
 - h. Discuss the need of written communication.
- 3. Answer any two of the following questions:** **6x2**
 - a. Explain formal and informal communication emphasizing on their differences.
 - b. Discuss the three steps one should follow for conducting a good professional presentation.
 - c. Write a report on the Sports meet held at your college/university.
 - d. Write a summary of the following passage:
 Charlie Chaplin once said, "In this age of scientific inventions, we think too much, we feel too little." Science boosts up the modern craze for material prosperity. It has revolutionized our lives. It has made life more comfortable with various amenities. It is undoubtedly the driving force behind any human excellence. But it kills the soul of a man. Our skills and habits are changed by science. Excessive mechanization brings unhappiness because human faculties are slighted. A person starts believing that machines will do all for him, and this tendency becomes fatal in this high-tech world. But none can doubt that science has helped us to discover the hidden truth in nature. Can we ever imagine the modern age without computers, lasers, antibiotics, biotechnology or different electronic gadgets? That is why it is said that science gives knowledge and power but not wisdom.