

2023
SRCMUJ
3rd Semester Examination
Integrated MLIS
Library and Information Science
LIS-304
Management of Library System & Organization

Full Marks: 40

Time: 2 Hours

The figures in the margin indicate full marks. Candidates are required to give their answers in their own words as far as practicable.

1. Answer any two from the following questions: 5x2
 - A. Write notes on 'Job analysis' in a library.
 - B. Mention basic concepts of Herzberg's Motivation Hygiene theory.
 - C. What are the purposes of planning in a library ?
 - D. Write a short note on CPM.

2. Answer any three from the following questions: 10 x 3
 - A. What do you mean by Management Information System (MIS)? How would you implement MIS for library system? 2+8
 - B. Describe the principles of management as proposed by Henry Fayol.
 - C. Mention different needs for organizational change. Discuss the process of planned change and its implementation in a library. 4+6
 - D. Define leadership. How is a manager different from a leader? Discuss the function of Leader. 2+4+4
 - E. Describe the different methods of financial estimation available for libraries.

P.Y.Q. 2023