



Sadhu Ramchand Murmu University of Jhargram

Jitusol, Jhargram, West Bengal, India – 721514

Phone: +913221 291031, Email: registrarsrcmuji@gmail.com; Website: www.srcmujihargram.ac.in



No.: 01/SRMUJ/Reg./EOI/Scanner cum Printer/2025

Date: 01.12.2025

Expression of Interest (EOI) for the supply of a Scanner-cum-Printer

Sealed EOI (mentioning the EOI no. and date on the envelope) are invited from the reputed suppliers / firms / agency for supply of Scanner-cum-Printer. EOI must be submitted on or before **15/12/2025 within office hour (05.30 pm)**, only addressed to the Registrar, Sadhu Ramchand Murmu University of Jhargram, Jitusol, Jhargram – 721514 at the university drop box by Speed-post / registered Post / by hand. Incomplete applications or applications received after the last date of submission will not be considered. It may be noted the rates submitted by the agencies will be fixed for one year.

IMPORTANT DATES

Sl.	Schedule	Date & Time
1	Date of uploading of EOI (Publishing Date) at Sadhu Ramchand Murmu University of Jhargram Website	01.12.2025
2	Bid submission start date	01.12.2025 (within office hour)
3	Bid Submission closing	15.12.2025 (within office hour)
4	Techno Commercial Bid opening date O/o The Registrar, SRMUJ . (The Bid Opening date and time is tentative and could be open on availability of Concerned Committee Members)	16.12.2025 (at 12.00 noon)

ELIGIBILITY CRITERION OF PARTICIPATION IN THE EOI:

- 1) Bonafide, resourceful and reliable Vendors. (Credentials are to be submitted)
- 2) The Bidders must submit the self-attested copies of the following documents:
 - a) Valid copy of Trade license.
 - b) PAN Card.
 - c) Professional Tax (Deposit Challan).
 - d) Registration certificate of GST.
 - e) Income tax return for last 2 years.
 - f) Year wise Gross turnover for last 2 years.
 - g) Credential certificate if any.
- 3) Item wise rate (inclusive of all taxes and transport charge) is to be quote (list enclosed).
- 4) The University reserves the right to accept or reject any EOI.



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- 5) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified. L1 will be decided for the overall value of EOI and not item wise and credential of the Company.

SPECIFICATION

- Branded Company
- Printing Method: Auto Duplex Laser Printers
- Type: Multi-function
- Printing Output: Monochrome
- Functions: Print, Copy, Scan
- Refill Type: Toner Cartridge
- Printing Speed: Approx 35 PPM
- Depth: Approx 45 cm.
- Sheet Tray: Approx 300 Pages
- For Official Usage
- Voice Assistant Compatibility: NA
- OS Supported: Windows, Linux, macOS
- Connectivity: USB, WiFi, Direct LAN
- Interface Support: WiFi, USB, Ethernet, Manual Wireless
- Colour: White and Black
- Width: Approx 30 cm
- Hight: Approx 40 cm.
- Installation: Free Installation

***N.B.: If any service is required beyond warranty period the supplier will provide service with actual service charges.


Registrar

Sadhu Ramchand Murmu University of Jhargram

No.: 01/1(4)/SRMUJ/Reg./EOI/Scanner cum Printer/2025

Date: 01.12.2025

Copy forwarded for information to:

1. The Finance Officer, SRMUJ
2. The PS to Vice-Chancellor for kind information to the Vice-Chancellor, SRMUJ
3. University Website
4. Guard File


Registrar

Sadhu Ramchand Murmu University of Jhargram