



Sadhu Ramchand Murmu University of Jhargram

Jitusol, Jhargram, West Bengal, India – 721514

Phone: +913221 291031, Email: registrarsrcmuj@gmail.com; Website: www.srcmujhargram.ac.in



No.: 01/SRMUJ/Reg./EOI/AS&LS/2026

Date: 06.10.2026

Expression of Interest (EOI) for Pre-printed Answer Scripts and Loose Sheets

Sealed EOI (mentioning the EOI no. and date on the envelope) are invited from the reputed firms / agency for Pre-printed Answer Scripts and Loose Sheets. EOI must be submitted on or before **14/10/2026 within office hour (05.30 pm)**, only addressed to the Registrar, Sadhu Ramchand Murmu University of Jhargram, Jitusol, Jhargram – 721514 at the university drop box by Speed-post / registered Post / by hand. Incomplete applications or applications received after the last date of submission will not be considered.

IMPORTANT DATES

Sl.	Schedule	Date & Time
1	Date of uploading of EOI (Publishing Date) at Sadhu Ramchand Murmu University of Jhargram Website	06/10/2026
2	Bid submission start date	07/10/2026 (within office hour)
3	Bid Submission closing	14/10/2026 (within office hour)
4	Techno Commercial Bid opening date O/o The Registrar, SRMUJ . (The Bid Opening date and time is tentative and could be open on availability of Concerned Committee Members)	28/10/2026 (at 03.00 P.M)

ELIGIBILITY CRITERION OF PARTICIPATION IN THE EOI:

- 1) Bonafide, resourceful and reliable Vendors. (Credentials are to be submitted)
- 2) The Bidders must submit the self-attested copies of the following documents:
 - a) Valid copy of Trade license.
 - b) PAN Card.
 - c) Professional Tax (Deposit Challan).
 - d) Registration certificate of GST.
 - e) Income tax return for last 2 years.
 - f) Year wise Gross turnover for last 2 years.
 - g) Credential certificate if any.
- 3) Item wise rate (inclusive of all taxes and transport charge) is to be quote (list enclosed).
- 4) The University reserves the right to accept or reject any EOI.
- 5) Becoming L1 will not be the criteria for awarding of work order unless the rates are reasonable & justified. L1 will be decided for the overall value of EOI and not item wise and credential of the Company.



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Rate Quotation Format

The bidder must quote rates in the following format on the company's letterhead:

Sl. No.	Item / Description	Paper Specification	Security Features (If applicable)	Quantity (Approx.)	Rate per Unit (₹)	Remarks
1	Answer Scripts Sixteen (16) pages	e.g., 60 GSM	University Name and Logo	Per piece		
2	Answer Scripts for Internal Assessment - Four (04) pages	e.g., 60 GSM	University Name and Logo	Per piece		
3	Loose Sheets - Four (04) pages	e.g., 60 GSM	University Name and Logo	Per piece		

- All rates are **inclusive of GST**, packing, and delivery.

General Terms Related to Rates

- The quoted rates shall remain fixed for one year.
- No additional charges shall be payable other than the quoted rates.
- The University does not guarantee any minimum volume of work.
- Decision of the University authority shall be final and binding.

Registrar

Sadhu Ramchand Murmu University of Jhargram

Registrar

Sadhu Ramchand Murmu
University of Jhargram
Jhargram, West Bengal